

# Committee Agenda



**Epping Forest  
District Council**

## ***Finance and Performance Management Cabinet Committee Monday, 27th September, 2010***

**Place:** Committee Room 1  
Civic Offices, High Street, Epping

**Time:** 6.30 pm

**Democratic Services Officer:** Gary Woodhall (The Office of the Chief Executive)  
Tel: 01992 564470  
Email: gwoodhall@eppingforestdc.gov.uk

### **Members:**

Councillors C Whitbread (Chairman), R Bassett, Mrs D Collins, Mrs P Smith, D Stallan and Ms S Stavrou

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**PLEASE NOTE THE START TIME OF THIS MEETING**

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### **BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

**3. MINUTES**

To confirm the minutes of the last meeting of the Committee held on 14 June 2010 (previously circulated).

**4. VALUE FOR MONEY AND DATA QUALITY STRATEGIES 2010-13 (Pages 5 - 66)**

(Acting Chief Executive) To consider the attached report (FPM-009-2010/11).

**5. QUARTERLY FINANCIAL MONITORING - APRIL TO JUNE 2010 (Pages 67 - 90)**

(Director of Finance & ICT) To consider the attached report (FPM-007-2010/11).

**6. DISTRICT DEVELOPMENT FUND (Pages 91 - 98)**

(Director of Finance & ICT) To consider the attached report (FPM-008-2010/11).

**7. TREASURY MANAGEMENT & PRUDENTIAL INDICATORS - ANNUAL OUTTURN REPORT 2009/10 (Pages 99 - 120)**

(Director of Finance & ICT) To consider the attached report (FPM-010-2010/11).

**8. RISK MANAGEMENT - AMENDMENTS TO CORPORATE RISK REGISTER (Pages 121 - 146)**

(Director of Finance & ICT) To consider the attached report (FPM-011-2010/11).

**9. LOCAL GOVERNMENT FINANCE FORMULA GRANT DISTRIBUTION - CONSULTATION (Pages 147 - 154)**

(Director of Finance & ICT) To consider the attached report (FPM-012-2010/11).

**10. AUDIT OF ACCOUNTS - ANNUAL GOVERNANCE REPORT 2009/10 (Pages 155 - 156)**

(Director of Finance & ICT) To consider the attached report (FPM-013-2010/11).

The External Auditor's ISA260 report will be circulated before the meeting.

**11. FINANCIAL ISSUES PAPER**

(Director of Finance & ICT) To consider the attached report (report to follow).

**12. ANY OTHER URGENT BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs 6 and 25 of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

**13. EXCLUSION OF PUBLIC AND PRESS**

Exclusion

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came

into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

#### Confidential Items Commencement

Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

#### Background Papers

Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.